

# Trinity Hall Kindergarten Pre-school Nursery - Covid 19 Policy and Procedures - May 2020

(This is a working document and will be reviewed and may be amended)

## Hygiene and PPE:

- Staff and children will wash hands regularly and thoroughly for 20 seconds, staff and children will use hand sanitiser when necessary.
- We will clean/disinfect toys and surfaces/toilet areas throughout the day. Gates and door handles, phones, tablets etc. at least at 9am, 11am, 1 30pm, 2 40pm. A member of staff will be appointed to do this. A rota system will be put in place.
- We will reduce toys available to play with to those most easily cleaned. No playdough, sand, water, dressing up, soft furnishings etc. This could lead to cross contamination or spread of the virus.
- We have PPE (gloves and aprons) available for staff.
- The latest guidance says that face coverings are not recommended in educational settings. We would use a mask if a 2-meter distance could not be maintained from a child display coronavirus symptoms. If staff or child arrive wearing masks the wearer must remove and place in a plastic bag that the wearer brought with them to take it home. The wearer or wearers parent must take it home.
- We will play outside as much as possible.
- Keep windows open as much as possible.

## Day to day:

- Children will be organised into small groups (the maximum set is by the adult to child ratio requirement) the name for the groups are called “bubbles” the best suited members of staff will be organised to support the group and they will be given a space and the groups of children and staff will not mix, share toys or toilets. All toys and recourses will be cleaned prior to sharing between bubbles. The bubbles will be given a colour name.
- The hall will be set up in two separate areas for the two bubbles with a 2-meter distance from each other, garden time and separate rooms will be used also. There will a joint walk way area to the garden and toilets.
- We are planning to return on 8<sup>th</sup> June 2020 starting with 18 children 9 in each group bubble Red and Blue. This will be in the main hall only and the number of children will be reviewed weekly. Hoping to increase in the weeks ahead.
- Children will be reminded to wash their hands and to not put them in their mouths. Visual prompts, stories and science experiments on germs etc. will be carried out.

- We will reduce whole class time and increase space between children at meals or have two sittings.
- If Paracetamol, Calpol, Ibuprofen or similar has been given to a child in the previous 6 hours they cannot attend.
- Snack time and lunch times. Please provide your child with their own snack of fruit, bread sticks or pitta bread in a disposable bag with their name on. Lunch should be in a disposable bag also, please do not send in too much, so that minimal left over food is remaining. No drink bottles or drink cartons should be brought from home. We will offer your child water and milk throughout the day from disposable cups.
- At drop of and collection to minimise the number of people in our 'bubble' Parents/Carers will be asked to drop off children at the front door and side door in their bubble groups at separate times and we will bring your child to the two doors at pick up time. We will be washing hands on arrival if not immediately available hand gel will be used on children. Daily feedback will be given by handwritten notes at the end of the day to limit contact. Now, we will not be able to offer early starts. We will open at 9.15am and close at 2 40pm so that staff can clean all equipment before leaving. We ask that you pick your child up as promptly as possible at the end of their session or day.
- The hall and the outside areas will have clear markings of the directions of movement. Posters and stickers will be in place to remind people to social distance.
- Once the children have been allocated into their bubble a staff member will contact the parent to discuss settling in, which toys they can expect and would like and to discuss how to deal with the child not settling well.
- We will not admit any visitors to Nursery/Pre-School.
- Once in Nursery/Pre-School your child's bag will remain here, please provide a coat/jacket which can stay here. We will limit the resources shared between home and setting
- Curriculum The government has temporarily disapplied the EYFS framework the new framework can be found here: -

<https://www.gov.uk/government/publications/early-years-foundation-stage-framework--2/early-years-foundation-stage-coronavirus-disapplications>

- Record keeping should be limited and minimal. Our priority will be the wellbeing of the children.
- Staff will plan and consider alternative resources, experiences and activities.
- To avoid boredom and frustration.
- The nursery may be closed at any time if the plan is not viable or sustainable.

**If symptomatic:**

- Following Government guidance - If a child or a member of staff have a new persistent cough or temperature of 37.8 or above, they will be sent home immediately. Our judgement on coughs will be final. Children will wait outside, where possible with a member of staff until they are collected. Isolation at home for at least 7 days, if temperature or cough persist after that, another 7 days. All other members of the household will isolate at home for 14 days. If a child or member of staff has a test which proves negative, proof of the test result will be needed if returning before the end of the isolation period.
- “Where the child, young person or staff member tests positive, the rest of their class/group within the nursery should be sent home and advised to self-isolate for 14 days.”
- Coronavirus related inflammatory syndrome in children – alert from NHS England – a small number of cases Nationwide - symptoms - high temperature, low blood pressure, rash, difficulty breathing, tummy pain, vomiting, diarrhoea, inflammation of the heart, abnormal blood test results, body overwhelmed with fighting infection (Toxic Shock Syndrome/Kawasaki Disease). If children present any of these symptoms they will be sent home and the specified exclusion period will apply.

**Social Distancing:**

- Parents/Carers are asked to adhere to social distancing measures at the entrance doors when dropping off and picking up children.
- Child to child – impossible
- Staff to child – impossible
- Staff to staff – wherever possible we will adhere to social distancing but this won't be possible all the time in the bubble groups. We will take breaks outside where possible etc.
- In order to reduce the number of people we come into contact with we will be working in teams. This will also help us when ‘Track and Trace’ comes in as, should one member of staff become symptomatic, some/all the team may also have to isolate.

These procedures are subject to change at any time.

Thank you for your cooperation.

Trinity Hall Kindergarten

Signed..... Dated .....